

Threat Assessment Presentation Request

Contact person: _____ College/Administrative area: _____

Date of request: _____ Department: _____

Email: _____ Estimated size of group: _____

Phone: _____ Location: _____

Requested Date and Time:

1st choice: _____ 2nd choice: _____ 3rd choice: _____

Length of presentation: _____

Topics you would like covered (check all that apply):

Overview of workplace violence/threat assessment process

Identifying persons of concern

Managing/deescalating disruptive or threatening behavior

How to report threatening behavior

Other: _____

Are there any specific topics or concerns you would like addressed? If so, please list them below:

Type of group:

Front-line staff

Supervisors

Faculty

Students

Other: _____

Type of employee:

Administrative/Professional faculty

Teaching/Research faculty

Staff

Other _____

Is PowerPoint requested? Yes No

Are handouts requested? Yes No

Below to be completed by TAT Staff

Presentation assigned to: _____

Confirmed date and length: _____

Handouts/materials sent for copying _____